

MINUTES OF THE BOARD OF EDUCATION  
Independent School District No. 820  
Sebeka, MN 56477  
Regular meeting January 10, 2022

The regular meeting was called to order at 6:31 p.m. following the reorganizational meeting. The following members were in attendance: Nathan Erickson, Kayla Frame, Charles Funk, Rodney Huttunen, Russell Johnson, Eric Nelson and JoAnn Olson. Also present were Superintendent Dave Fjeldheim; Business Manager Holly Paulson; staff member Dave Kerkvliet; and Review Messenger Roy Rudderforth.

Nelson moved, Frame seconded to approve the agenda as presented with the following additions: 7.5.2 Approve Food Service Assistant position; 7.5.3 Approve Megan Heino as Jr. High GBB coach; and 9.5 Approve MSBA Model Policy 491. Motion carried unanimously.

Board Member Funk reported that the full board met on Monday, December 20<sup>th</sup> for a work session to discuss Administrative opening timelines, Administrative models for consideration, Administrative search brochure information, some information for review on the 2021-2022 revised budget, cost containment considerations for the future, and next steps related to leadership in the district next year.

Business Manager Holly Paulson reported on the following: Truth In Taxation form and Levy Certification for the 2021-Payable-2022 Levy has been completed and submitted to MDE and County Auditors; reconciled the 2021 payroll and submitted for preparation of W-2's; Calendar year Flex Plans and HSA accounts have been set up for employees who want to participate in the program; summarized Board Considerations for 2021 noting that Board Consideration money is contributed by the board members and Mr. Fjeldheim and is used for flowers for staff/family funerals; cake for Para Appreciation Week; retiree gifts; Education Appreciation Week, and Welcome Back Breakfast; and working on all of the Covid Federal Funding entering budgets in SERVS and SMART.

Jon Lillquist's Activities Director report noted that he is recommending Megan Heino as a Jr. High GBB Coach and Kendra Wattenhofer as the Jr. High Volleyball Coach.

Principal Westberg's report noted that we are beginning the process of looking at a new social studies curriculum; Group and elementary pictures were to be held on January 19<sup>th</sup> but were changed to February 1<sup>st</sup>; and Mrs. Pulju, Mrs. Tumberg, Ms. Yliniemi and Mrs. Westberg are going through the process of becoming Google Certified Educators.

Superintendent Fjeldheim reviewed legislative information; Health and Safety meeting report noting that there were no major concerns or issues at this time; and noted that Food Service, Transportation and Custodial departments are all running effectively and efficiently and noted his recommendation of Frank Komppa as our new Transportation Director.

Under Discussion Items, Mr. Fjeldheim reported that no one will be attending the MSBA Leadership conference this year so there was nothing to review related to transportation, lodging, meetings, etc. He also reported that due to the OSHA ETS mandate all businesses with 100+ employees (this includes full time and part time) must follow the OSHA guidelines by showing proof of vaccination or test weekly and wear a mask and that this discussion was extensively related to the OSHA ETS requirements the district will have to follow providing the Supreme Court decision allows it to move forward and if the forthcoming Supreme Court decides to implement the stay as determined by the lower court, we will not be subject to this requirement; noted that MSBA Policy 491 was reviewed and suggested for approval in the new business section so the district is in compliance with the OSHA ETS. He also noted that the first week of January service technicians from G&R Controls will be starting to work in the main HVAC room across from the Art classroom and then move from room to room to work on demolishing and putting in new control parts in each classroom so this project didn't have to wait until next summer and providing this can be done during the school year, we will make provisions for classes to move into other areas when working in classrooms.

Olson moved, Funk seconded to approve the following consent agenda items: Truth in Taxation and regular meeting minutes of December 13<sup>th</sup> and Work Session minutes of December 20<sup>th</sup>; Treasurer and Investment report for January; monthly bills at \$740,967.59; assignment of Frank Komppa as Transportation Director; assignment of Kinsey Kukowski as Food Service Assistant; assignment of Megan Heino as Jr. High GBB Coach; and enrollment report at 456 students K-12. Motion carried unanimously.

Nelson moved, Erickson seconded to approve the second reading of the 2021-2022 EMS Seniority List as presented. Motion carried unanimously.

Frame moved, Johnson seconded to approve the first reading of the 2021-2022 budget revisions as presented by Business Manager Holly Paulson showing revised revenues of \$7,718,749 and revised expenditures of \$7,910,860 and a projected deficit of \$182,111 for FY 2022. Motion carried unanimously.

Funk moved, Frame seconded to approve an administrative model of a part-time Superintendent, full time K-12 Principal and a Dean of Students/Activities Director/Community Ed Director for the 2022-2023 school year. Motion carried unanimously.

Funk moved, Olson seconded to approve a resolution authorizing administration to make recommendations for cost containments for the 2022-2023 school year noting that this is a yearly process that is done in the event there would be a major change in state funding or some other unforeseen changes in demographics that would take many students out of our district and affect the budget for the following year. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Johnson, Nelson, Olson; against: none; therefore, the motion was duly passed.

Nelson moved, Erickson seconded to approve a resolution establishing a combined polling place in case of a special election noting that this is a yearly resolution that has to be approved by the school board and the combined polling places have to be the same as designated by the city or county noting the combined polling places for a special election for Sebek School not held on the same day as a general election would be the Sebek Fire Hall and Nimrod Community Hall. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Johnson, Nelson, Olson; against: none; therefore, the motion was duly passed.

Frame moved, Nelson seconded to approve MSBA Policy 491 mandating all businesses with 100+ employees to follow the OSHA ETS guidelines by showing proof of vaccination or test weekly and wear a mask and noted that if the Supreme Court rules against the implementation of OSHA's ETS, the policy has a provision stating it is not required of the district to enforce OSHA's mandate. A roll call vote was taken and the following members voted in favor: Erickson, Frame, Funk, Huttunen, Johnson and Nelson; opposed: Olson. Motion carried.

Olson moved, Funk seconded to adjourn the regular meeting at 7:51 p.m. Motion carried unanimously.

JoAnn Olson  
Clerk of Sebek School District