

MINUTES OF THE BOARD OF EDUCATION  
 Independent School District No. 820  
 Sebeka, MN 56477  
 Regular meeting Monday, July 12, 2021

The regular meeting was called to order at 7:00 p.m. with the following members in attendance: Nate Erickson, Charles Funk, Rodney Huttunen, Russell Johnson and JoAnn Olson. Absent Kayla Frame and Eric Nelson. Also present were Superintendent Dave Fjeldheim; Principal Amie Westberg; staff members Becky Pierson and Dave Kerkvliet; and Review Messenger Reporter Roy Rudderforth.

Olson moved, Erickson seconded to approve the agenda as presented. Motion carried unanimously.

Business Manager Holly Paulson reported on final draws for Title I (\$40,048.45) and Title IV (\$2,222.23) have been claimed and received; payroll payoffs for 9-month staff have been completed; working on year end close and have been submitting documents to Eide Bailly for the upcoming audit; and has completed the 10-year plan for LTFM for board approval.

Principal Westberg reported on Targeted Services began on July 6th and will run through July 29th with approximately 50 students attending and summer school for students grades 7-10 began July 12th and will run through July 22nd; reviewed the Read Well by Third Grade report which was completed in June noting that the percentage of students reading per minute for the CBM tests, Dolch sight words, aReading, Early letter sounds, Nonsense Works and Word Segmenting had all increased.

Superintendent Fjeldheim reported on information on the conclusion of the special legislative session regarding finance and policy revisions; MSBA Summer Seminar; Understanding Critical Race Theory, Strategic Planning Services provided by MSBA, preliminary MCA results for 2021, Bond Portfolio Management report and Targeted Services; Summer Food Service program went well in June and has had a lot of students eating breakfast and lunch so far in July; Custodial Department has been busy getting rooms cleaned and waxed and we have 4 bus routes running during summer school.

Under Discussion Items. Superintendent Fjeldheim noted that the summer work by the custodial department is going well; football field posts and cables along the north and south sidelines have been removed and replaced with a 4-foot high chain link fence along each side; waiting for approval from MDE to move forward on the HVAC project changing from pneumatic controls to digital controls; replacement of carpet and flooring in the media center, 2nd grade classroom, elementary special education room and band area will be starting the week of August 9th; looking at updating media center furniture; waiting for final quotes on playground equipment; and the mural was re-glued a couple of weeks ago.

Funk moved, Johnson seconded to approve the following consent agenda items: minutes from the June 14th regular meeting and the June 24th special meeting; Treasurer and Investment report for July; monthly bills at \$688,469.70; authorization to participate in Federal and State School Breakfast/Lunch and Kindergarten Milk Program; annual dues for FY 2021-2022 for MSBA, MREA, MASA, MESPA and LCSC; and assignment of Chris Burlingame as Concessions Advisor. Motion carried unanimously.

Erickson moved, Olson seconded to approve the second reading of the 2021-2022 proposed budget showing a budgeted revenue of \$7,139,582 and budgeted expenditures at \$7,192,816 with a proposed deficit for the FY2022 of \$53,234. Motion carried unanimously.

Olson moved, Funk seconded to approve the second reading of the handbook changes as presented by Principal Westberg. Motion carried unanimously.

The Board reviewed the following milk bids received for the 2021-2022 school year from Prairie Farms (Land O'Lakes) and noted that no bid was received from Cass Clay:

Name of Bidder	Cass Clay Kemps		Land O Lakes Dean Foods	
	Esc.	Firm	Esc.	Firm
1% Milk	NO BID		.2525	
Skim Milk	NO BID		.2421	
1% Choc. Milk	NO BID		.2619	
Lactose free Milk	NO BID		.679	

Johnson moved, Erickson to approve the escalating bid from Prairie Farms (Land O' Lakes) for the 2021-2022 school year. Motion carried unanimously.

Johnson moved, Funk seconded to approve the following fees for the 2021-2022 school year: **Hot lunch fees** - Breakfast Grades K-12 - FREE Adults - \$2.00; Lunch - K-12 FREE- Adults - \$4.00; Milk - .30/carton; **Activity Admission Fees** - Free admission for Sebeka School students and staff; Gate Admission: Adults \$5.00; Students \$3.00; Adult passes - \$50.00/year; Senior Citizens 60+ Free; **Student Participation Fees** - No fees charged for student participation in activities; **Ticket Taker Pay** \$36.00 per game or \$12.00 per hour whichever is greater; **Substitute Teacher Pay** - \$130.00 per day or \$67.00 per half day; **Substitute Pay for Custodial, Food Service, Paraprofessional, and Office staff**-\$13.60/hour with a minimum of three hours. Motion carried unanimously.

Funk moved, Olson seconded to approve expenditures for the 2021-2022 school year through the 2030-2031 school years in the 10-year Long Term Facilities Maintenance Fund. Motion carried unanimously.

The Board tabled the approval of the Wadena County Community Concern for Youth agreement until the August meeting.

Olson moved, Erickson seconded to approve the appointment of Mr. Fjeldheim as the identified official for the External User Access Recertification for MDE. Motion carried unanimously.

Funk moved, Johnson seconded to approve a resolution accepting the following donations: \$50.00 to the Sebeka High School Music Department in memory of James Frahm and \$400 to the Sebeka Band from Menahga Concrete Products sponsorship for the Menahga Midsummer Parade. The following members voted in favor: Erickson, Funk, Huttunen, Johnson, Olson; against: none; absent: Frame and Nelson; therefore the resolution was duly adopted.

Erickson moved, Olson seconded to approve the Athletic Trainer agreement with TCHC for the 2021-2022 school year. Motion carried unanimously.

Olson moved, Erickson seconded to approve the first reading of the 2021-2022 Sebeka School Literacy Plan as presented. Motion carried unanimously.

Olson moved, Erickson seconded to adjourn the regular meeting at 8:10 p.m. Motion carried unanimously.

JoAnn Olson  
Clerk of Sebeka School District