

MINUTES OF THE BOARD OF EDUCATION  
Independent School District No. 820  
Sebeka, MN 56477  
Regular meeting Thursday, November 12, 2020

The regular meeting was called to order at 6:00 p.m. The following members were in attendance: Nate Erickson, Kayla Frame, Charles Funk, Rod Huttunen, Russell Johnson, and JoAnn Olson. Absent: Eric Nelson. Also present were Superintendent Dave Fjeldheim; Principal Amie Westberg; Business Manager Holly Paulson; staff member Becky Pierson; and Review Messenger Reporter Roy Rudderforth.

Erickson moved, Funk seconded to approve the agenda as presented. Motion carried unanimously.

Business Manager Holly Paulson reported on: prepared the District Revenues and Expenditures Budget for FY2019 and FY2020 and will have it published in the Review Messenger after the acceptance of the final audit by the school board; the Food Service Department received a Community Feeding Hub Incentive Grant and 715 meals were distributed during the week of November 2<sup>nd</sup>.

Principal Westberg reported that she had met with Sourcewell to discuss curriculum for the new science standards and noted that there will be big changes on how science should be taught; conferences were held on Thursday, November 12<sup>th</sup> via email, Zoom, Google Meets or by phone; High School teachers are getting students prepared for distance learning; will be meeting with teachers to get suggestions on how they want the thirty minutes for connecting with distance learners per the Governor's executive order; and reviewed distance learning guidelines for high school teachers and responsibilities and procedures for students in grades 7-12.

Superintendent Fjeldheim thanked the Americanism Committee and the music department for their hard work on the Americanism program that was held virtual; the Health and Safety Committee held their first meeting on November 3<sup>rd</sup> via email noting the committee was sent a google docs form and was asked to input related concerns, it was noted that there were no major concerns; reviewed Free and Reduced numbers equating to the Compensatory Revenue noting that due to providing free meals to all students this year, there could be a reduction in the Compensatory Revenue of \$100,000 or more due to having a difficult time getting parents to complete the application form thus reducing our numbers for free and reduced; thanked Food Service Director Chris Burlingame for submitting for an Incentive Grant for Schools Becoming A Community Feeding Hub for community adult members who request meals; and all departments have experienced staff gone from time to time due to Covid issues, although have been able to get their work completed with less individuals or other departments pitching in to help out.

Under Discussion Items, Superintendent Fjeldheim reviewed the punch list items noting that there were still some items that needed to be taken care of. He also reviewed the construction budget regarding revenues and expenditures remaining and a drawing of where the architect is recommending to place the old and new dedication plaques of dates for additions of the buildings.

Superintendent Fjeldheim also reviewed the World's Best Work Force indicating the template for this year's reporting is not yet available and will complete this report based on the five goal areas including: 1) all students ready for kindergarten; 2) all students in third grade achieving grade-level literacy; 3) progress toward closing the achievement gap between free and reduced and non-free and reduced; 4) all students attaining career and college readiness before graduating from high school; and 5) all students graduating from high school and noting that a complete report will be reviewed at the December 14<sup>th</sup> board meeting.

Discussion was also held relating to what other schools around us are doing with their learning plans, situations that may cause us to go to distance learning noting that the indicator that would cause us to close our doors for a period of time and go to distance learning would be if we lose too many teachers and not have enough substitutes or a department like the food service department or busing and noting that it would appear it is just a matter of time before going to distance learning with the secondary.

Funk moved, Erickson seconded to approve the following consent agenda items with the exception of BBB Cheerleading Advisor: the October 13<sup>th</sup> regular meeting minutes; Treasurer and Investment report for November; monthly bills at \$996,844.34 including construction bills; Winter Coaching Assignments: Wrestling: Head Coach Jake Oyster; assistant Wade Hukriede; Half-time Assistants Luke Davidson and Todd Free noting that Menahga is the Host School for Wrestling and carries the contracts on these coaches; BBB: Head Coach Jon Lillquist; assistant Jeff Lake; C-Team Luke Roberts; and Jr. High Jerome Meyer; GBB: Head Coach Mike Heino; Assistant Ryan Tuorila; C-Team Heidi Heino; and Jr. High Becca Pulju; assignment of Laura Cusey as Food Service Assistant; assignment of Jesse Bullock as Jr. High Knowledge Bowl Advisor; and November enrollment at 446 students K-12 includes in person and distance learners. Motion carried unanimously.

Olson moved, Frame seconded to approve the assignment of Sarah Kuschel as Cheerleading Advisor for Boys Basketball. Funk abstained from voting. Motion carries.

Johnson moved, Frame seconded to approve the second reading of 2019-2020 audit report as presented noting that it was a clean audit with minimal findings of segregation of duties, preparation of financial statements, and material journal entries and noted that these findings are based on the number of staff available for districts of our size. Motion carried unanimously.

Funk moved, Erickson seconded to approve the first reading of the ESP (Education Support Professionals) Seniority list as presented for SY2020-2021. Motion carried unanimously.

Funk moved, Olson seconded to approve the following goals for Superintendent Fjeldheim for school year 2020-2021: (1) Provide District leadership for the Sebek School to get through the COVID 19 Crisis; (2) Hiring noting that there will be some hard to fill teaching and staff positions for the 2021-2022 school year that will need time and commitment to find the right individuals who will work well in these positions; (3) District Finances - keeping a close eye on the school's financial condition, revenue coming from the state, expenditures we will be incurring during the school year and communication with the school board; and (4) Professional goal of professional readings to keep up the Minnesota Statutes, Minnesota Legislative session, Navigating through the Pandemic, and Transitioning the District toward Future Leadership within the next couple of years. Motion carried unanimously.

Olson moved, Erickson seconded to pass the following three resolutions canvassing the school board general election and special election: a resolution canvassing the school board general election showing Rodney Huttunen receiving 946 votes, Charles Funk receiving 901 votes, Eric Nelson receiving 824 votes and Jeannie Arthur receiving 763 votes and 29 write-in votes. Rodney Huttunen, Charles Funk and Eric Nelson were the three members elected to the school board for a 4-year term; a resolution canvassing the Special Election to Fill a Vacancy showing that Kayla Frame received 1,372 votes and there were 18 write-in votes. Kayla Frame was elected to the school board in the special election filling a vacancy expiring the first Monday in January, 2023; and a resolution issuing Certificates of Election to Rodney Huttunen, Charles Funk, and Eric Nelson for a 4-year term and Kayla Frame a 2-year term to fill a vacancy. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Johnson and Olson; against: None; absent: Nelson. Therefore the resolutions were duly adopted.

Olson moved, Erickson seconded to adjourn the regular meeting at 7:12 p.m. Motion carried unanimously.

JoAnn Olson  
Clerk of Sebek School District