

MINUTES OF THE BOARD OF EDUCATION

Independent School District No. 820

Sebeka, MN 56477

Regular meeting February 14, 2022

The regular meeting was called to order at 6:02 p.m. The following members were in attendance: Nathan Erickson, Kayla Frame, Charles Funk, Rodney Huttunen, Russell Johnson, and JoAnn Olson. Absent: Eric Nelson. Also present were Superintendent Dave Fjeldheim; Principal Amie Westberg; Business Manager Holly Paulson; staff members Melissa Koch and Dave Kerkvliet; and Review Messenger Reporter Roy Rudderforth.

Funk moved, Johnson seconded to approve the agenda as presented. Motion carried unanimously.

It was noted that Kayla Frame stepped out at 6:21 p.m. and returned at 6:36 p.m.

Business Manager Holly Paulson reported on: W-2s were available online through SmartER for those that had consented and paper copies have been given to employees and mailed out; 4th Quarter payroll and year-end reconciliations have been completed; draws for Title II for classroom size reductions and Title IV for mental health with Northern Pines have been submitted for \$9,930.90 and \$3,333.33; received additional funds through SERVS for Title 1, II and IV, noting final awards are as follows: Title 1 \$189,381.19 (increase of \$18,736.90); Title II \$27,867.36 (increase of \$915.74); and Title IV \$10,294.46 (increase of \$142.54); working on ACA IRS Form 1095 C for calendar year 2021 to be distributed to employees by March 2nd; and submitted a REAP draw in the amount of \$4,024.82 for expenditures October-January for FY2022.

Jon Lillquist's Activities Director report included: a special meeting was held on February 16th with the PRC to discuss future plans for the conference; PRC Wrestling Tournament was held in Sebeka on February 5th and noted that UNC had four champions and is currently the #1 seed in their section.

Principal Westberg reported on: Jamie from Catalyst Approach (formerly ENVoY) did two workshops with the staff during Staff Development on January 24th, one with teachers and one with the paraprofessionals; Advisory classes made thank-you cards in the form of Valentine's cards for our local businesses; the School of Excellence process is moving forward; Spelling Bee was held on February 10th with Samson Tumberg winning the Junior Division and Ava Kyro the runner-up and our Spelling Bee Champion was Hudson Nelson and runner-up was Claire Koll and noting that Hudson Nelson will compete in the Regional Spelling Bee on March 23rd in Staples; and attended the MESPA Institute February 2nd – 4th.

Superintendent Fjeldheim reported on: class enrollments in the high school for the second semester; Legislative session began the week of January 4th and will conclude no later than May 23rd and will keep board members informed of legislative issues through the session; District Reimbursement on costs for the BPA competition; met with a representative from Sourcewell and reviewed programs we have and potential programs for next year; and noted that the Custodial, Transportation, and Food Service departments are all running smoothly.

Under Discussion Items, Superintendent Fjeldheim noted that School Board Recognition Week is the week of February 21st through February 25th and thanked the school board for all they do for the students and staff and presented certificates to the school board members in recognition of School Board Recognition Week. He reviewed a list of capital expenditures for the 2022-2023 school year which include a couple of larger items such as buses and the HVAC project. A list was reviewed and will be prioritized at a later date. A new job description was reviewed for the Dean of Students/AD/Community Education Director position and the Board reviewed the types of expenditures that have been allocated to the ESSER II and ESSER III expenditures.

Olson moved, Erickson seconded to approve the following consent agenda items: the January 10th reorganizational and regular meeting minutes; Treasurer and Investment report for February; monthly bills; Spring Sports Coaches: Softball - Head Coach Jerome Meyer, Assistant Jesse Bullock, Jr. High-Emily Crabb; Baseball - Head Coach Jeff Lake, Assistant Reggie Kiser, Jr. High-Open; Track - Head Coach Tom Smith, Assistant Megan Porto, Assistant-Ed Heltunen; Golf - Head Coach Tim Wurdock, Assistants Josh Roiko and Todd Frie; Letter of Resignation from Dean of Students Luke Roberts who was on a Leave of Absence; assignment of Jon Lillquist as Dean of

Students/AD/Community Ed Director for the 2022-2023 school year; lane change request for Wade Hukriede from BA+45 to MA; lane change request for Melissa Koch from BA to BA+10; and February enrollment at 457 students K-12. Motion carried unanimously.

Funk moved, Frame seconded to approve the second reading of the 2021-2022 budget revisions as presented by Business Manager Holly Paulson showing revised revenues of \$7,718,749 and revised expenditures of \$7,910,860 and a projected deficit of \$182,111 for FY 2022. Motion carried unanimously.

Erickson moved, Frame seconded to approve the first reading of the 2022-2023 school calendar starting with new teachers to be determined the week of August 22nd and all staff on August 29th through September 1st; first student day starting on September 6th; Graduation and last student day on May 26, 2023. Motion carried unanimously.

Johnson moved, Funk seconded to approve the new job description for the Dean of Students/AD/Community Education position noting that the job description was segmented into responsibilities pertaining to each position. Motion carried unanimously.

Funk moved, Frame seconded to approve a resolution for the following donations: 1. Homecoming: \$50 from Anderson Homes; \$125 from Community First Bank of Menahga and Sebeka; \$100 from Austen & Kim Rife's Adult Foster Care; Gift Certificate and pop from Hub 71; \$50 from North Central Alignment; two subscriptions from Review Messenger; two \$50 gas cards from Rifes' Stop-N-Shop; \$20 from Sebeka Lumber Sales; subs, chips and cookies from Subway in Wadena; Echo Dot from WCTA and two shirts from Olson's Custom Farms. 2. Scholarships: \$1,000 from Faye Mavis; \$500 from Dave and Kathy Fjeldheim; \$2,500 from Community First Bank; and \$500 from Lake Region Electric. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Johnson, and Olson; against: none; Absent: Nelson. Therefore, the resolution was duly adopted.

Johnson moved, Erickson seconded to approve a resolution in support of the Congressional IDEA Full Funding Act (Individuals with Disabilities Education Act). The following members voted in favor: Erickson, Frame, Funk, Huttunen, Johnson, and Olson; against: none; Absent: Nelson. Therefore, the resolution was duly adopted.

Frame moved, Olson seconded to adjourn the regular meeting at 7:11p.m. Motion carried unanimously.

JoAnn Olson,
Clerk of Sebeka School District