

MINUTES OF THE BOARD OF EDUCATION

Independent School District No. 820

Sebeka, MN 56477

Regular meeting Monday, July 11, 2022

The regular meeting was called to order at 7:00 p.m. with the following members in attendance: Nate Erickson, Kayla Frame, Charles Funk, Rodney Huttunen, Russell Johnson and JoAnn Olson. Absent Eric Nelson. Also present were Superintendent Dave Fjeldheim; Principal Amie Westberg; Business Manager Holly Paulson; staff members Cathy Baumgart and Dave Kerkvliet; and Review Messenger Reporter Tim Bloomquist.

Funk moved, Erickson seconded to approve the agenda as presented. Motion carried unanimously.

Business Manager Holly Paulson reported that she has been working on year end close and have been submitting documents to Eide Bailly for the upcoming audit; submitted and received funds for a final REAP payment of \$5,088.48; completed the US Census survey for payroll, summer payroll, Form 720 for the PCORI fees, and the 10-year plan for LTFM for board approval; starting to work on fiscal year-end journal entries for audit week of August 8th; and compiling expenditures for all the Federal funds.

Principal Westberg reported that the new Social Studies curriculum has been selected and ordered for K-12; reviewed the curriculum cycle; 7th through 10th grade summer school started on July 11th noting that Mr. Hukriede and Mr. Adams are helping with this program; turned in our School of Excellence application on May 31st; will be attending a Community Resilience training at LCSC in August with Mrs. Kern; and noted that Sourcewell will be helping to begin a program called Career Pathways.

Superintendent Fjeldheim reported on legislative updates and Targeted Services; Summer Food Service program went well in June and has had a lot of students eating breakfast and lunch so far in July; Custodial Department has been busy getting rooms cleaned and waxed and we have 4 bus routes running during summer school.

Under Discussion Items. Superintendent Fjeldheim noted that the HVAC for the 1987 portion of the building continues to be worked on; playground equipment installation should be completed the last week in July; ceiling tiles in the hallways of the elementary around the media center and down the hallway of the art and band rooms; Frank and Tom repaired the sewer line at the bathrooms north of the softball field and Frank also completed the surface work for the playground equipment. Superintendent Fjeldheim also reviewed ESSER expenditures.

Funk moved, Johnson seconded to approve the following consent agenda items: minutes from the June 13th regular meeting; Treasurer and Investment report for July; monthly bills at \$760,768.07; authorization to participate in Federal and State School Breakfast/Lunch and Kindergarten Milk Program; annual dues for FY 2022-2023 for MSBA, MREA, MASA, MESPA and LCSC; tenure for Mrs. Alicia Strayer, Mr. Matthew Adams and Mr. Wade Hukriede; assignment of Mr. Keegan McCorkell as Social Studies teacher; resignation of bus driver Al McGraw and thanked him for his 47 years of service to the Sebeka School District; FMLA request for Mrs. Marissa Tumberg; and resignation of Food Service Assistant Kinsey Kukowski. Motion carried unanimously.

Erickson moved, Olson seconded to approve the second reading of the 2022-2023 proposed budget showing a budgeted revenue of \$7,213,993.00 and budgeted expenditures at \$7,373,742.00. Motion carried unanimously.

The Board reviewed the following milk bids received for the 2022-2023 school year from Prairie Farms (Land O'Lakes) and noted that no bid was received from Cass Clay:

Name of Bidder	Cass Clay Kemps		Land O Lakes Dean Foods	
	Esc.	Firm	Esc.	Firm
1% Milk	NO BID		.336	
Skim Milk	NO BID		.3133	
1% Choc. Milk	NO BID		.35	
Lactose free Milk	NO BID		.88	

Olson moved, Frame seconded to approve the escalating bid from Prairie Farms (Land O' Lakes) for the 2022-2023 school year. Motion carried unanimously.

Funk moved, Frame seconded to approve the following breakfast and lunch fees for the 2022-2023 school year: Breakfast – K-12: Free; Lunch - K-12 \$2.00; Milk - \$.40 per carton; Adult prices to be determined by FNS. Motion passed 5-1 with Erickson, Frame, Funk, Huttunen and Olson voting in favor and Johnson voting against.

Erickson moved, Johnson seconded to approve the following fees for the 2022-2023 school year: **Activity Admission Fees** - Free admission for Sebek School students and staff; Gate Admission: Adults \$5.00; Students \$3.00; Adult passes \$50.00/year; Senior Citizens 60+ Free; **Ticket Taker Pay** \$36.00 per game or \$12.00 per hour whichever is greater; **Substitute Teacher Pay** - \$140.00 per day or \$70.00 per half day; **Substitute Pay for Custodial, Food Service, Paraprofessional, and Office staff**-\$14.00/hour with a minimum of three hours and \$14.75 per hour for Custodial Helper Vicki Makela. Motion carried unanimously.

Frame moved, Funk seconded to approve the 10-year Long Term Facilities Maintenance Fund expenditures for the 2022-2023 school year through the 2032-2033 school years. Motion carried unanimously.

Johnson moved, Erickson seconded to approve the first reading of the elementary and secondary handbook changes as presented by Principal Westberg. Motion carried unanimously.

Funk moved, Olson seconded to approve the first reading of the 2022-2023 Sebek School Literacy Plan as presented. Motion carried unanimously.

Olson moved, Erickson seconded to approve the appointment of Mr. Fjeldheim as the identified official for the External User Access Recertification for MDE. Motion carried unanimously.

Funk moved, Olson seconded to approve the resolution establishing dates for filing affidavits of candidacy for school board elections at the general election on November 8, 2022. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Johnson, and Olson; against: None; absent member Nelson; therefore, the resolution was duly adopted.

Frame moved, Erickson seconded to approve a resolution accepting the following donations: 1. SkillsUSA - \$1,000 from Providence Villa; \$200 from Austin & Kim Rife; \$100 from DW Jones; \$1,950 from WCTA; \$650 from Menahga VFW; and \$100 from Todd-Wadena Electric. 2. Sports Advertising Account - \$120 from the Erickson Golf Tournament and 3. Band - \$400 from Menahga Concrete for Menahga Midsummer Parade. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Johnson, and Olson; against: None; absent member Nelson; therefore, the resolution was duly adopted.

Olson moved, Funk seconded to adjourn the regular meeting at 8:25 p.m. Motion carried unanimously.

JoAnn Olson
Clerk of Sebek School District