

Superintendent Opening for Sebeka School District #820 (2023-2024 School Year)

About the Community/School District

The Sebeka School District is located in north-central Minnesota with its main office located in Sebeka, Minnesota. The school district has an enrollment of 500 students in Pre-K through 12th grade. All grades are located at one location in one building.

School District Website: www.sebeka.k12.mn.us (Look at superintendent opening for more information)

City Website: www.cityofsebeka.org

Leadership Profile: Sebeka School District is seeking a Superintendent who:

- Acts with honesty and in an ethical manner with the school and community
- Has experience in and understands school finance, levy certification, and school budgets
- Develops trust and works collaboratively with staff, students, parents, and community
- Is a leader with proven abilities in human relations
- Delegates authority while maintaining accountability
- Displays excellent written and verbal combination skills
- Has knowledge and experience with negotiations and collective bargaining
- Is visible and accessible to the School Board, staff, students, parents, and the community

Previous superintendent experience preferred although not required.

Salary/Contract: A comprehensive compensation package will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statutes.

Application Deadline: February 3, 2023

Application Procedures: To be considered for this position, an applicant's completed file must be received by Sebeka School's District Office by 11:59 p.m. on February 3, 2023. To complete the applicant's application, the following will be required: Cover letter stating interest in becoming the next superintendent of Sebeka School District, resume with up to date credentials stating qualifications for the position, evidence of a superintendent's license and/or certification, at least three letters of recommendation, and a copy of the candidate's official transcripts. (Once hired, the official transcripts will need to be submitted to the district) Applications can be mailed or an electronic file sent to Dee Dykhoff, Administrative Assistant at ddykhoff@g.sebeka.k12.mn.us
Mailing address: P.O. Box 249, 200 1st Street NW, Sebeka, MN. 56477

For additional information contact current superintendent David Fjeldheim with any questions about the position at (281) 837-5101 Ext 125.

Information about the Sebeka School District

Sebeka is located in the center of Wadena County in north central Minnesota located halfway between Detroit Lakes and Brainerd. The school district covers 232 square miles and serves the communities of Sebeka and Nimrod. A 12.5-million-dollar bond was passed in 2017 resulting in a new high school, new heating and cooling plant, new gym, new commons, new fitness center, remodeling performance area, and new heating and dehumidification in elementary classrooms. The current \$856 per student operating levy has been approved through the 2024-25 school year. Sebeka School District prides itself on high graduation rates, a two-section school with small class sizes, excellent facilities, and state of the art technology in every classroom. Students have one-to one Chromebook in grades 3 through 12 and lower elementary have iPads available for every student in grades K-2. For a smaller school setting Sebeka High School offers strong co-curricular activities including: BPA, FFA, FCCLA, Skills USA, Knowledge Bowl, and National Honor Society. Strong athletic programs, very strong fine arts activities including one of the region's strongest instrumental music and vocal programs. Pride in this local school is strong and in 2022 the school was recognized by MESPA as one of four schools in the state of Minnesota as a "School of Excellence".

School Vision: "To provide and promote a secure and respectful environment which encourages the educational development of the individual potential for competing in an ever-changing global society"

Sebeka School's Mission: "To educate our students to become responsible citizens and lifelong learners"

Enrollment and Employees

- Student enrollment 500 in grades Pre-K-12
- Licensed staff - 44
- Non-licensed staff - 40
- Office staff - 4
- K-12 Principal -1, Dean of Students/AD -1

District Financial Status (Audit FY 2022)

- General Fund Revenue: \$7,170,577
- General Fund Expenditures \$7,498,978
- Unreserved Fund Balance: \$1,141,840
- Total General Fund Balance: \$1,532,252

Superintendent Search Timeline

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|-------------------------|---------------------|
| Announce Vacancy | January 10, 2023 |
| Application Deadline | February 3, 2023 |
| Application Screening | February 4, 2023 |
| Frist Round Interviews | February 8- 9, 2023 |
| Second Round Interviews | February 15, 2023 |
| Contract Approved | February TBD, 2023 |
| Superintendent Begins | July 1, 2023 |