

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting January 9, 2023

The regular meeting was called to order at 6:33 p.m. following the reorganizational meeting. The following members were in attendance: Nathan Erickson, Kayla Frame, Charles Funk, Rodney Huttunen, Cheri Kangas, Eric Nelson and JoAnn Olson. Also present were Superintendent Dave Fjeldheim; Principal Amie Westberg; DOS/AD Jon Lillquist; Business Manager Holly Paulson; staff member Melissa Koch; and Review Messenger Roy Rudderforth.

Funk moved, Frame seconded to approve the agenda as presented with the addition of 7.5.4 Approve Lane Change Request for Mike Heino. Motion carried unanimously.

Business Manager Holly Paulson reported that the Truth In Taxation form and Levy Certification for the 2022-Payable-2023 Levy had been completed and submitted to MDE and County Auditors; submitted for preparation of W-2's; has set up Calendar year Flex Plans and HSA accounts for 2023; reviewed funds in ESSER II, ESSER III, REAP and Title I, II and IV; started the HITA process for our district health insurance coverage; noted that interest earnings from December 2022 in the MN Trust account was \$4,260.83 compared to the interest earnings from December 2021 that was only \$31.44; and summarized Board Considerations for 2022 noting that Board Consideration money is contributed by the board members and Mr. Fjeldheim and is used for flowers for staff/family funerals; cake for Para Appreciation Week; retiree gifts; Education Appreciation Week, and Welcome Back Breakfast.

DOS/AD Jon Lillquist reported on attending the AAA Sub-Section Committee meeting on January 11th; filled out a MSHSL grant application to cover the remaining cost of Biggest Fan Consulting; and held a pep fest on January 9th to explain the Biggest Fan program and noted that student leaders have procured donations to cover the cost of t-shirts for students to wear to games and students that attend an event will receive a free t-shirt and they have also set up an Instagram account to promote fan activities.

Principal Westberg reported on attending the MESPA winter conference February 1st-3rd and will be accepting the School of Excellence award on February 2nd; received 4 pallets of misprinted or flaws on shirts and sweatshirts from Lakeshirts in Detroit Lakes; 30 portable field desks from the DNR-Division of Forestry noting that volunteers Michael and Pam Pagelkopf are a retired couple who live in Rochester and they are constructing the desks as part of their requirements to stay active in the Minnesota Master Naturalist Program; and kick sleds, snow cleats, headlights, etc. and a DIY outdoor rack for sled storage; staff in-service is on January 23rd and will be working on the mission and vision statements and are beginning to look at the math curriculum noting that math and ELA standards are on the 3rd draft with the state.

Superintendent Fjeldheim reviewed early legislative information and the legislative platforms for MSBA and MASA; Sourcewell Board of Directors ballot for board members to complete; a summary of how the targeted services program is progressing this year; a letter received the Minnesota Department of Human Services congratulating Sebeka's preschool for achieving the "Four Star Aware Rating" and also recognized Heidi Huotari for completing this application and receiving the Pathways scholarship each year for the preschool program; and noted that Food Service, Transportation and Custodial departments are all seem to be running effectively and efficiently.

Under Discussion Items, Superintendent Fjeldheim noted that four board members and himself would be attending this conference and reviewed final details for transportation, hotel registration, conference registration, etc. He also reviewed expenditures for 2022-2023 and 2023-2024 and capital expenditures for 2023-2024.

Olson moved, Funk seconded to approve the following consent agenda items: Truth in Taxation and regular meeting minutes of December 12th; Treasurer and Investment report for January; monthly bills at \$620,866.92; lane change request for Melissa Koch from BA+15 to BA+30 effective March 1st; lane change request for Tom Smith from BA+60 to BA+75 effective March 1st; lane change request for Mike Heino from MA+30 to MA+45 effective March 1st; resignation from Paraprofessional Lisa Soukup and thanked her for her years of service to Sebeka School; and K-12 enrollment at 464 students. Motion carried unanimously.

Funk moved, Frame seconded to approve the second reading of the 2022-2023 EMS Seniority List as presented. Motion carried unanimously.

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Huttunen moved, Erickson seconded to approve the first reading of the 2022-2023 budget revisions as presented by Business Manager Holly Paulson showing revised revenues of \$7,446,744 and revised expenditures of \$7,791,942 and a projected deficit of \$345,198 for FY 2023 and noting that this is an early budget revision knowing it will be adjusted when completed again in May. Motion carried unanimously.

Funk moved, Huttunen seconded to approve an administrative model for the 2023-2024 school year of a full-time Superintendent, full time K-12 Principal and a full time Dean of Students/Activities Director/Community Ed Director and advertising for a full-time superintendent. Motion carried unanimously.

Funk moved, Olson seconded to approve authorizing a resolution authorizing administration to make recommendations for cost containments for the 2023-2024 school year noting that this is a yearly process that is done in the event there would be a change in state funding or some other unforeseen changes in demographics that would take students out of our district, declining enrollment, and other expenditures including inflationary concerns that affect the budget for the following year. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Kangas, Nelson, Olson; against: none; therefore, the motion was duly passed.

Frame moved, Huttunen seconded to approve a resolution of school board/governing board supporting Form B2 Grant Application to Minnesota State High School League Foundation put together by Mr. Lillquist requesting \$800 from the MSHSL to help support the Biggest Fan Consulting Initiative. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Kangas, Nelson, Olson; against: none; therefore, the motion was duly passed.

Olson moved, Erickson seconded to approve a resolution accepting the following donations: \$150 from Pete Eckert for the Athletic Fund; \$3,000 for the Sebekia Scholarship Fund from Community First Bank; and \$100 from North Central Alignment, \$50 from Anderson Homes, and \$125 from Community First Bank for Homecoming. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Kangas, Nelson, Olson; against: none; therefore, the motion was duly passed.

Funk moved, Kangas seconded to adjourn the regular meeting at 7:42 p.m. Motion carried unanimously.

JoAnn Olson
Clerk of Sebekia School District